

# London Energy Partnership

## Minutes

### Third Skills Development Task Group Meeting

**Time & Date:** 3.30 pm, 14<sup>th</sup> April

**Location:** Room 3.1, GLA, City Hall, London

Present:-

<b>Name</b>	<b>Title</b>
Tony Day	<b>London South Bank University</b> (Task Group Chair)
Will Lochhead	<b>Government Office for London</b>
Matthew Leach	<b>Imperial College</b>
Martin Fry	<b>Visiting Professor City University/The Institute of Energy</b>
Lesley Harding	<b>London Development Agency</b>
Suzanne LeMiere	<b>London Energy Partnership</b>
Linn Rafferty	<b>National Energy Services</b> (Observer)
Richard John	<b>Faber Maunsell</b> (Observer)
Harry Lawner	<b>City of Westminster College</b>
Danny Bates	<b>Jean Lambert's Office (Green MEP)</b> (Observer)
Harry Mayers	<b>London Energy Partnership</b> (Secretariat)

Apologies:-

Ray Rogers	<b>College of North West London</b>
Ian Manders	<b>ECSC</b>
Joanna Dawes	<b>GLA</b>

Item		Action
<b>1</b>	<b>Welcome, introductions and apologies</b>	
	TD opened the meeting with round the table introductions. The new observers to the group were welcomed.	
<b>2</b>	<b>Minutes of Last Meeting</b>	
	The minutes of the last meeting were approved	
<b>3</b>	<b>Matters Arising</b>	
	<ul style="list-style-type: none"><li>- A meeting with Jane Scott had taken place and is on this meeting agenda</li><li>- WL to look at outstanding PB actions after the election</li></ul>	<b>WL</b>

<p><b>4</b></p>	<p><b>Brief Update – LEP Progress</b></p> <p>HM outlined key areas of progress for the LEP.</p> <p><b>Energy Action Areas:</b> An announcement would be made after the general election</p> <p><b>CHP:</b> The final meeting of the project steering group will take place on 22<sup>nd</sup> April. It will then become a Task Group of the LEP</p> <p><b>Energy Efficiency:</b> two projects were now underway; a London wide analysis of fuel poverty and also and EST funded study on the availability of fuel rich schemes.</p> <p>Two new project officers Suzanne Le Miere and Paula Kirk had now been appointed to deal with the work</p> <p><b>Action:</b> HM agreed to do a written report on LEP progress. This would be sent out to members with the minutes of this meeting</p> <p>Members then asked for further clarification of the role of the Climate Change Agency. HM reported that the Memorandum of Understanding will be available by the next meeting of the Skills Group. It would clearly state that the LEP would play an enabling role whilst the CCA would carry out projects.</p>	<p><b>HM</b></p>
<p><b>5</b></p>	<p><b>Scoping a skills development programme for the Partnership - Funding</b></p> <p>TD introduced this item explaining that it was a draft project brief loosely based on the London Renewables study. The original document had not included renewables but as this was a component of the Part L regulations it was now likely to come into the study.</p> <p><b>Action:</b> It was agreed that Renewables should be included in the study but in carefully worded terms. It should not repeat the earlier work done by London Renewables. SLM to put together a draft paper for TD</p> <p>The problem of finding potential funding for the study was then discussed. TD reported that it was likely to cost £50-70k. The following actions were agreed:-</p> <p><b>Actions:</b></p> <p>HM to put together a brief for prospective funders. These include DB (Jean Lambert’s Office), LH (LDA), Roger Madelin and Garry Felgate</p> <p>Samantha Heath (LDA) was looking for funding for the study</p> <p>HM to set up meetings with the Local Skills Councils, Assett Skills, GMB (Charles King)</p> <p>TD reported that the planned meeting with Jane Scott of LSX had taken place and had focused on a “skills vision for London”. It had been agreed that it was necessary to determine:-</p> <ul style="list-style-type: none"> <li>• Who potential trainees were likely to be</li> <li>• What training they were likely to require</li> </ul> <p>It had been agreed that a focused forum event would be useful to provide momentum to move this item forward.</p> <p>Discussion then followed to define the scope and format of any such event. TD stressed that it should be closely targeted towards education providers, skills councils, employers and professional institutions. HM offered use of GLA facilities and facilitators subject to cost and availability. The approximate cost of such an event was likely to be £5k for which funding needed to be sought. It was agreed that such an event could be very useful in bringing potential sources of funding and course providers together.</p>	<p><b>SLM</b></p> <p><b>HM</b></p> <p><b>HM</b></p>

	<p>Mapping training provision and providers was then discussed. TD reported that LSX have already started to do this and that websites such as <a href="http://www.sd4bp.com/cours.htm">http://www.sd4bp.com/cours.htm</a> listed courses. HM suggested that it was possible that DTI money could be sought for this next year. He also noted that it was worth ensuring that links were maintained with the National Energy Efficiency Partnership for Homes (Diane Grayston – carrying out skills research for them had attended previous Task Group meeting)</p> <p><b>Action</b>  HM to invite John Cheshire (chair EEPfH to attend a future meeting)  HM to ascertain whether other regions are already doing work in this area  MF expressed willingness to help in this area</p>	<p>HM  HM</p>
<b>6</b>	<b>London Renewables – Training Programme Update</b>	
	<p>SLM updated the group on London Renewables. She reported that the CEN report on the Training Programme was now being finalised. The main points of the report were that:-</p> <ul style="list-style-type: none"> <li>• There had been considerable interest from the boroughs in the training programme but that it needed to reach more planners, elected officials and assembly members.</li> <li>• Detailed and continuing advice to planners and developers was essential</li> <li>• Energy Champions should be identified and links set up both between and to them</li> </ul> <p>There was some funding from the LDA to continue the work but it was also likely to be taken forward with a project group, reporting to a reformed Task Group as it fed into all task groups</p>	
<b>7</b>	<b>Energy Action Areas – Update</b>	
	<p>HM reported that identifying and selecting these areas had been a long process. The plan had now been amended to include several sites and a final announcement would be made after the election. Training operatives to work in these areas was also a consideration for this group which should be put onto the agenda for future meetings as these projects develop.</p> <p><b>Action</b>  This item to be on the agenda for the next meeting as it needs to be taken forward. HM reported that Paula Kirk was the project manager for this area</p>	<p>HM</p>
<b>8</b>	<b>Actions and Report to Steering Group</b>	
	<p>It was agreed to take the funding issues forward to the steering group as actions by the group were limited by lack of resources</p>	<p>TD/HM</p>
<b>9</b>	<b>AOB</b>	
	<p>HM reported that Minutes of previous meetings were now available on the website  HM proposed that Lyn Rafferty, Danny Bates and Harry Law should be admitted as full members to the group. This was agreed</p>	